

Constitution of the Penrhos Village Association

Aims of the Association

1. To provide a forum, that is not attached to any institution, for the furtherance of the interests of the inhabitants of Penrhos, Monmouthshire.
2. To be a safe forum for all, regardless of age, gender, race, religious belief, orientation or otherwise and operating without discrimination against any minority group.
3. To be open to all comers from Penrhos.
4. To be transparent in expressing its goals and ambitions, including giving everyone within the village a voice.
5. To provide support to charities or other not for profit organisations that support inhabitants of Penrhos or others with whom inhabitants have a connection (whether directly or indirectly).
6. Accounts shall be prepared annually and a summary published on the village website.

Conduct of village meetings

7. Not less than 2 weeks notice to be given on the village website of village meetings, except in exceptional circumstances.
8. All notices of meetings, agenda and minutes (including committee meeting minutes) to be published on the village website for all to view.
9. At least one all village meeting shall be held annually within the village.
10. Material decisions (including making changes to the constitution or the committee) shall be made on a show of hands at an all village meeting.

The committee

11. A committee shall be formed of no fewer than 5 inhabitants (with no more than one representative per household) from within the village as the representative body for the association.
12. Any interested resident of Penrhos (over 16 years of age) may apply to join the committee but must undertake to adhere to the spirit of the association in an inclusive and open way.
13. The membership of the committee shall be reviewed annually or more regularly if the need should arise.
14. Meetings of the committee shall take place no fewer than 4 times annually and be held within the village at a time and location advertised not less than a fortnight in advance on the village website.
15. A meeting may proceed if 5 or more committee members are in attendance.
16. Any committee member unable to attend shall be provided with the agenda ahead of the meeting and given an opportunity to submit comments ahead of the meeting. Due regard shall be given to those comments.
17. The committee may run fund raisers for projects that meet with the association's goals.
18. The constitution may be varied by the committee provided the variations are first submitted to the village for comment and they are approved on a show of hands at an all village meeting.